

<b>Grace Church - Project List</b>						
<u>Project</u>	<u>Priority (High, Medium, Low)</u>		<u>Resources Needed</u>	<u>Who is leading effort?</u>	<u>Scheduled?</u>	<u>Status</u>
Check locking mechanism on downstairs back door	High	One-Time	Seems like the tension needs to be adjusted	Pastor & Matt		Complete
Computer to replace lap top or use office computer?	High	One-Time	Need reliable computer for church finances	Pastor		Purchased new hard drive & battery for old laptop. Should not need new laptop yet.
Lights by the front door are hanging	Medium	One-Time	May want to replace the 4 light fixtures at the front; with LED & sensors.	Pastor		Complete. New lights installed.
Purchse church license for Quickbooks	Medium	One-Time	Currently using Elizabeth's license	Pastor, Carol, Elizabeth		Completed. Software purchased; to be installed.
Church - Replace Toilet seats (3) - downstairs bathrooms	Medium	One-Time	3 toilet seats; manpower	Carol/ Bill		Completed
Clean out the wheelchair ramp in the back	Medium	One-Time	Completed	Matt & Mike		Completed
Metal kick plate for front handicapped door	Medium	One-Time	Measure, then make / install kick plate	Carol / Bill		Completed
Upgrade Easy Worship	High	One-Time	Some technical glitches with software; will look into cost of upgrade.	Pastor		
Investigate switching Parsonage from Fuel Oil to natural gas	Low	One-Time	Would require new furnace; could get rid of propane; would have cost savings with nat'l gas. Will get quote for conversion. Would be done in concert with removing fuel oil tank.			When funds allow; will run economics to determine savings
Underground fuel tank at Parsonage	Low	One-Time	Will need to be removed; preferably before any rust & leaks & environmental problems.			Should be done if Parsonage switched to Gas.
Parsonage - Fence (repair or replace)	Low	One-Time	New fencing; manpower	Unassigned	No	Currently can't afford;
Building siding	Low	One-Time	Either stained & nailed; or siding?			Long term
Church - install alert system from Brotherhood Mutual	Medium	One-Time	Determine where to put them; install	Matt	Yes	Will try out ones we received; then determine if we need a few more.

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Parsonage - Poison ivy on fence	Medium	One-Time	Looking at options to spray.			Spring project.
Church - close holes upstairs in attic.	Medium	One-Time	Purchased mice/rat feed that will help eliminate any rodents. Will be installed in the attic in cooler weather.			
Additional Cameras for side & toward back of church	Medium	One-Time	Cameras have been received. Will be installed	Pastor & Matt		Anyone else who can help?
Fill & seal church driveway	Medium	One-Time	Matt requested quotes. Will cost about \$2500 to just clean out weeds & fill holes. If we want to do that & then seal driveway & have it striped - would cost \$4,400	Matt	Open until we can resolve funds	To be done in Spring; requesting donations
Metal doors on front & back - prepped & painted	Medium	One-Time	Outside - all 5 doors have been painted; working on schedule to paint the inside of the metal doors	Carol / Bill		In process; outside painted. Inside needs painting.
Paint wood around outside door frame to office	Medium	One-Time	Wood looks like it is rotting. Will paint to see if we can preserve it.	Matt		Will paint when working on gutters in that area
Install LED spot lights to light up the cross on the building & front of building	Medium	One-Time	Possibly low voltage. Wire & plug are already out there.			
Repair toilets in upstairs ladies room	Medium	One-Time	1st stall - more than 1 flush to clear; 2nd stall - very loud			
Metal railings around church are rusted.	Medium	One-Time	Rust needs to be brushed or wire wheeled off; then painted with rustoleum	Unassigned		Possibly spring project
Church - Kitchen	Ongoing	Ongoing	Manpower; someone to work on gas line; install remaining items; fix leak in faucet. Gas line will cost about \$850. Funds will come from Kitchen account.	Matt, Mike, Pastor	Continuing	
Church - Roof Gutters	High	Recurring	Ladders; 2 people	Matt & Mike	Spring & Fall	In process; about 75% completed.
Church - Landscaping - weed clean out	High	Recurring	Manpower; time	Matt & Mike	Yes, In process	Trying to reclaim woods.
Church - Spray for bugs - fellowship hall	High	Recurring	Bug spray	Carol	In Process	Will periodically Spray

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Landscaping of front flower beds	High	Recurring	Several volunteers have adopted a bed - Thank You!	Matt	In Process	
Window wells need weeding	Medium	Recurring	Perhaps weed killer spray; manual effort	Matt	Several have been done	To be continued in the spring.
Community Garden Plots	Low		Possibly next year - want to get input from other churches who have done this			