

Grace Church  
Fall Vendor and Craft Fair  
Saturday, October 13<sup>th</sup>, 2018  
10am – 3pm

<u>For office use only</u>	
# _____	date _____ conf. e-mail _____
Check # _____	electricity _____

Name: \_\_\_\_\_ Direct Sales company you represent (if applicable) \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website (if you have one): \_\_\_\_\_ Will You Require Electricity? \_\_\_\_\_

Number of Spaces Requested: 1 - \$30 \_\_\_\_\_ OR 2 - \$50 \_\_\_\_\_

Items Description:

**Event Details:**

**Show Name:** Handmade Crafts and Direct Sales Vendor Fair

**Date:** Sat. Oct. 13<sup>th</sup> 2018

**Times:** 10am – 3pm

**Location:** Grace Church

5550 Berkshire Vly. Rd. Oak Ridge, NJ 07438

**Set-up:** Saturday at 8:30AM

**Promoter Details:**

**Grace Church**

**Contact Person:** Heather Peterson

**Phone:** 973-417-1356 **e-mail:** hunch816@optonline.net

**Checks are payable to:** Grace Church

**Mail to:** Heather Peterson – 16 Yuma Trail – Oak Ridge, NJ 07438

\*\*\*We encourage Direct Sales Reps to have Cash and Carry items on hand.

**Pricing:** \$30 for a 8 x 5 foot space (you need to provide your own table) or \$50 for 2 spaces \*\*\*PLEASE MEASURE YOUR TABLES! Spaces are measured so that we can fit as many vendors as possible. If your tables are larger than 6 feet, you probably will not fit in one space and will need to purchase 2.

**Common Rules:** No Refunds. Please give a detailed list of items you will be selling in the section provided. No vendor may sell food or beverage items sold at the concession stand (i.e. soft drinks, water, candy bars, chips, etc.). No vendor may sell streamer poppers, snaps, silly string, stink bombs or fireworks. No live animals permitted in the building. Direct Sales businesses will be limited to one vendor per company (first come, first served). We will be limiting handmade jewelry vendors to 3. No vendor may sell guns, knives or items considered weapons. No disruptive items may be sold. Trash must be removed from your space when you leave. **No set-up until your vehicle is fully unloaded and moved to the designated parking area.**

**Standard Rules:** All work and displays must stay within designated spot. No boxes, extra merchandise or debris should be visible. Assigned area must be kept clean throughout the event and be left spotless afterwards. No soliciting to other vendors, approaching patrons, or distribution of advertising for anything other than what you are selling in your location. Vendors are responsible for collecting and remitting all sales tax. Vendors must participate for the full duration of the show. Those who fail to participate for the full duration of the show will be banned for one-year from future shows.

**Agreement:** I understand and agree with the rules. I am applying to participate as a vendor. I will follow the rules and regulations. If I do not adhere to all regulations or if I misrepresent myself, or my items I am selling, I will be asked to leave with no refund. I agree to indemnify and hold any affiliates and this promoter harmless from any claim or demand, including reasonable attorney's fees, made by myself or any third party due to or arising from registering for this show, participating in this show or violating any rights of another party.

Name (Printed): \_\_\_\_\_

Name (Signed): \_\_\_\_\_ Date: \_\_\_\_\_

We will be advertising this fair with lawn signs and using Facebook and other social media. We will provide you with a flyer for you to share with friends and family and encourage you to share event details in your own social media circles.

**Can't wait to see you there!**